

HON. VICTOR U. PERETE
Municipal Mayor
Daraga, Albay

Sir,

In accordance with Section 10 of BP 220 and its implementing Standards, Rules & Regulations, I am applying for **Preliminary Subdivision Development Plan** () SUBDIVISION () SUBDIVISION WITH HOUSING COMPONENT to be located at _____ having an area of _____ square meters.

Attached hereto are:

7. Two (2) sets of site development plan (schematic plan) at a scale ranging from 1:200 to 1:2000 showing the proposed layout of streets, lots, parks, and playgrounds and other features in relation to existing conditions duly signed by any of the following licensed professional:
 - a. An Architect who is also an Environmental Planner, or;
 - b. A Civil Engineer who is also an Environmental Planner, or;
 - c. A Geodetic Engineer who is also an Environmental Planner, or;
 - d. An Architect, Civil Engineer or a Geodetic Engineer and an Environmental Planner as co-signatory.
8. A set of the following duly signed and sealed by a licensed geodetic engineer:
 - c. Vicinity Map indicating the adjoining land uses, access as well as existing facilities and utilities at least within 500 meters from the property boundaries of the project, drawn to any convenient scale.
 - d. Topographic plan include existing conditions as follows:
 - Boundary lines, bearings and distances or geographic coordinates of the reference of tie point.
 - Streets, Easements, width and elevation of right of way within the project and adjacent subdivisions/areas.
 - Utilities within and adjacent to the proposed subdivision project, location, sizes and invert elevations of sanitary and storm or combined sewers, location of gas lines, fire hydrants, electric and telephone poles and street lights. If water mains and sewers are not within/adjacent to the subdivision, indicate the direction and distance to and size of nearest one, showing invert elevations of sewers, if applicable;
 - Ground elevation of the subdivision for ground that slopes less than 2%. Spot elevations at all breaks in grade, along all drainage channels and selected points not more than 25 meters apart in all directions, for ground that slopes more than 2%, either indicate contours with an interval of not more than 0.50 meter if necessary due to irregular land or need for more detailed preparation of plan and construction drawings;
 - Water courses, marshes, rocks and wooded areas, presence of all preservable trees in caliper diameter of 200 millimeters, houses, barns, shacks and other significant features.
 - Proposed public improvements, highways or other major improvements planned by public authorities for future construction within/adjacent to the subdivision.
9. Two copies of Certified True Copy of Titles and Current Tax Receipt.
10. Right to Use or Deed of Absolute Sale or right of way for access road and other utilities when applicable, subject to compensation for private land.
11. Compliance to requirements of Section 18 of Republic Act 7279.

Very truly yours,

Applicant

Address: _____

SUBSCRIBED AND SWORN TO BEFORE ME this _____ of _____.
Affiant exhibiting to me his/her Community Tax Certificate No. _____ issued at _____ on _____.